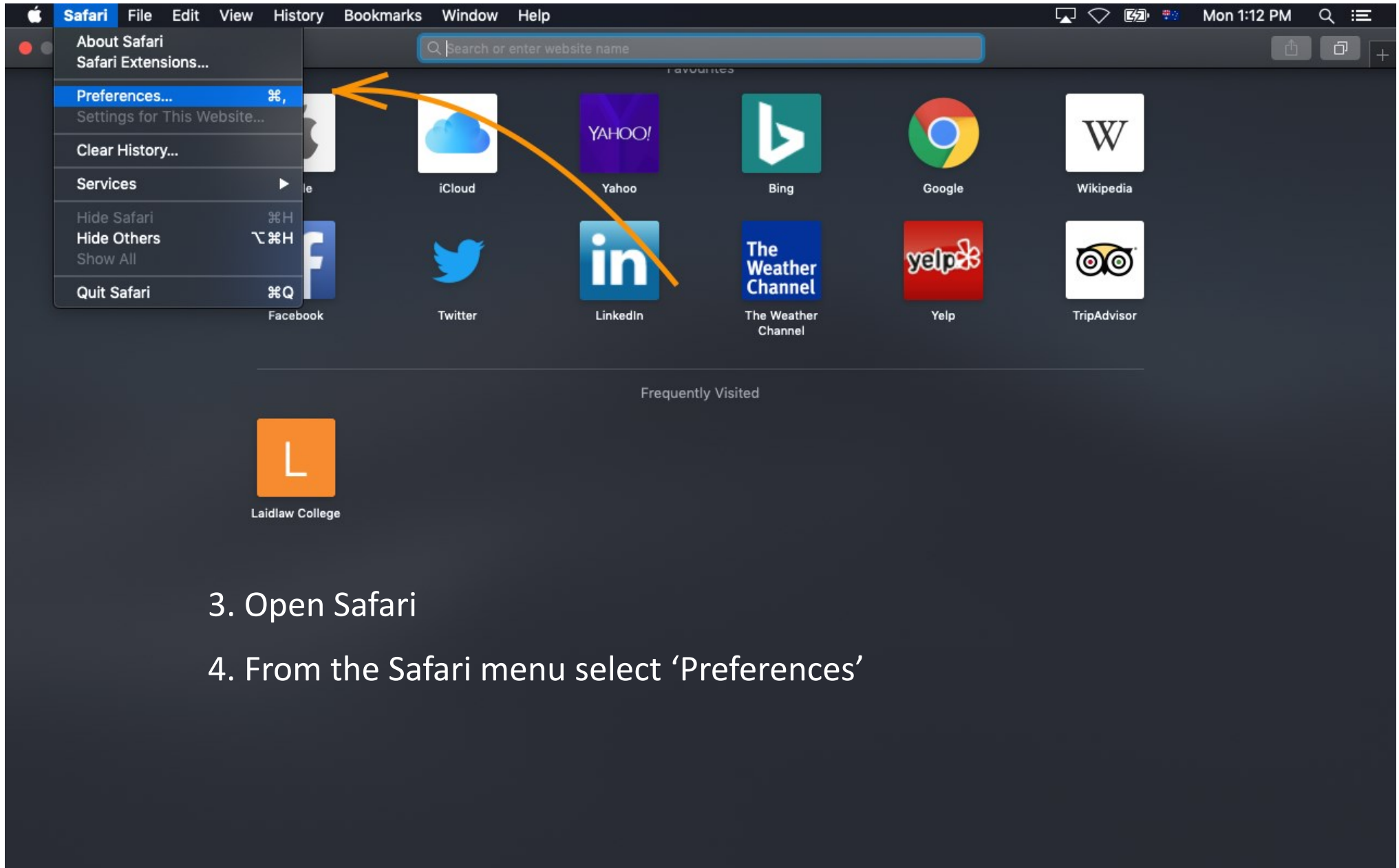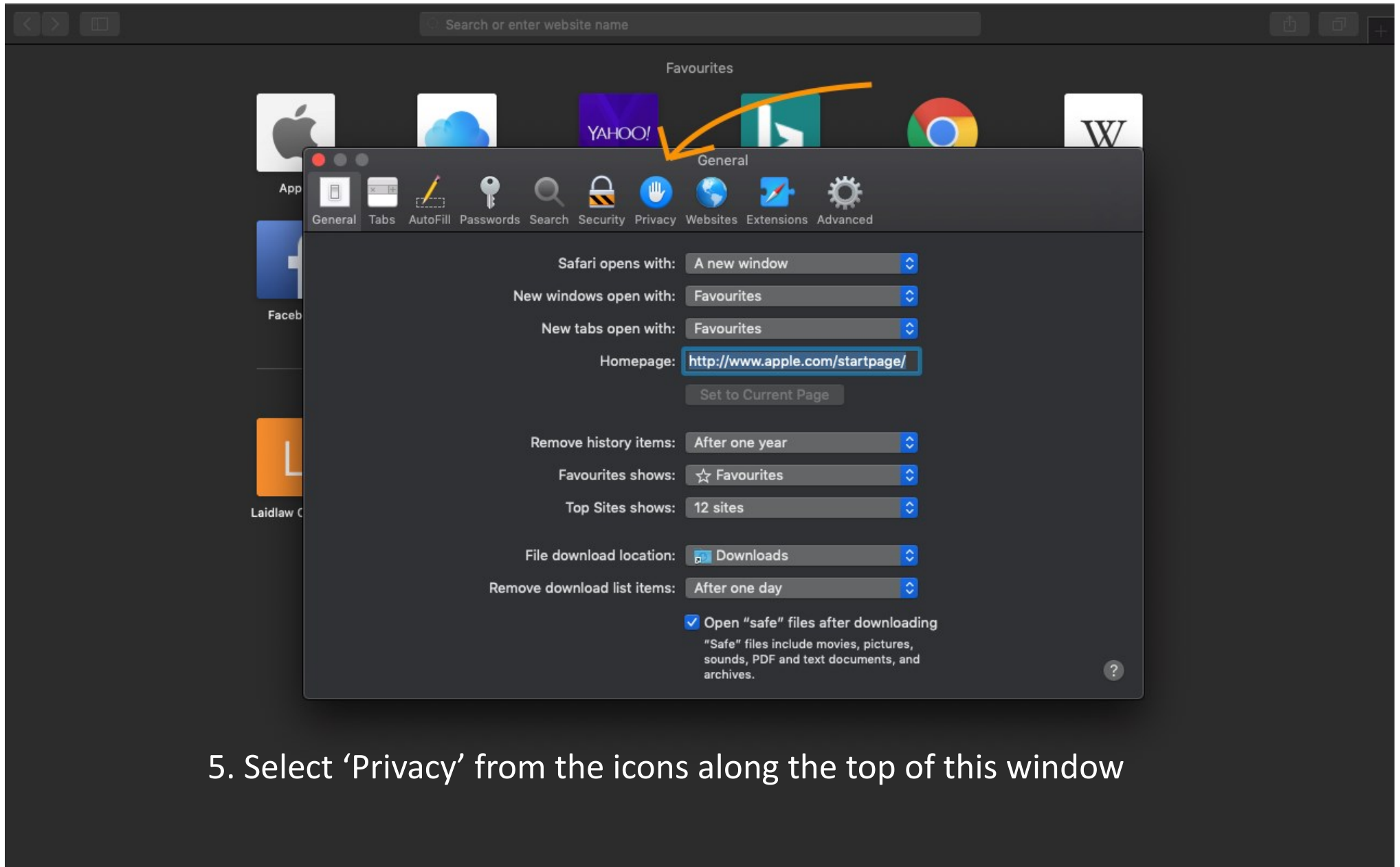1. Holding the control key, click the Safari icon
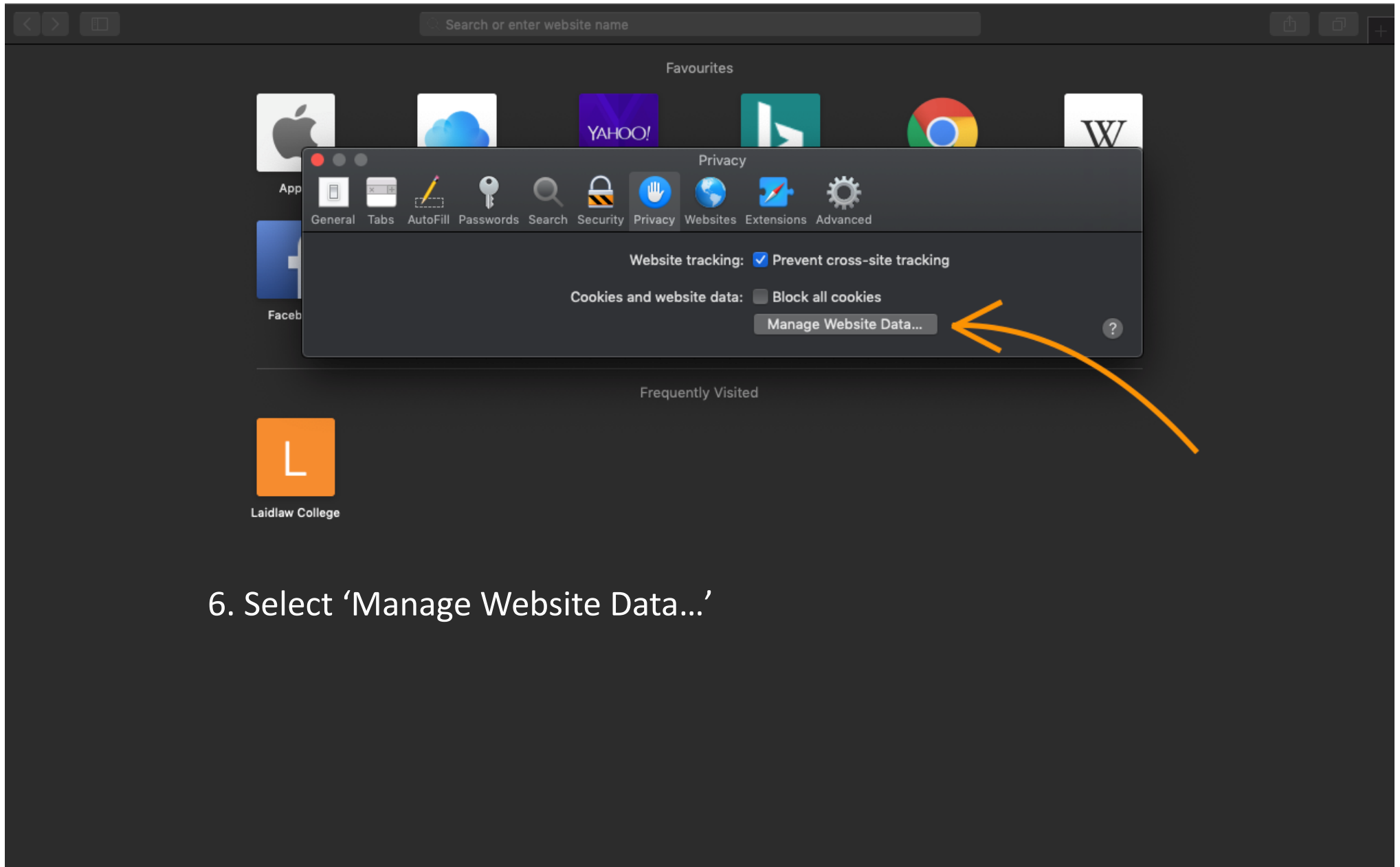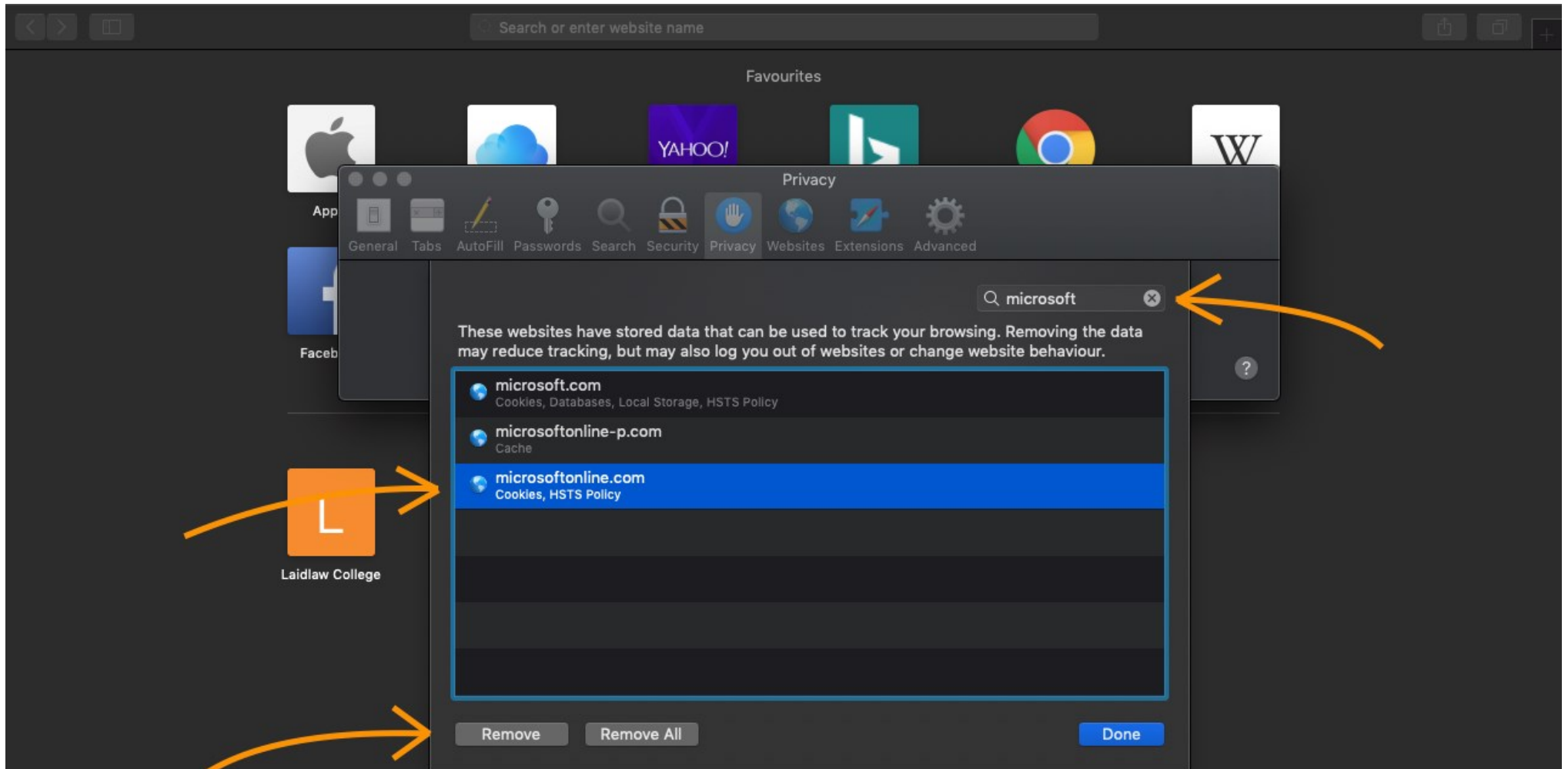
2. Select 'Quit'

3. Open Safari

4. From the Safari menu select 'Preferences'

5. Select 'Privacy' from the icons along the top of this window

6. Select 'Manage Website Data…'

7. Type 'microsoft' into the search bar

8. Select 'microsoftonline.com'

9. Click 'Remove'